

OWOSSO

Parks & Recreation Commission



Regular Meeting
6:00pm Monday, October 28, 2013
City Council Chambers
Owosso City Hall

AGENDA
Parks & Recreation Commission

Monday, October 28, 2013--6:00 PM
City Hall Council Chambers
301 West Main Street
Owosso, MI 48867

Call to order:

Pledge of Allegiance:

Roll call:

Approval of agenda: October 28, 2013

Approval of minutes: August 26, 2013 & September 23, 2013

Public comments:

Communications:

1. Staff memorandum
2. August 26, 2013 minutes
3. September 23, 2013 minutes

Business:

1. Spray pad
2. Disc Golf
3. Bentley Park (improvements, scarecrows)

Public comments:

Adjournment:

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MEMORANDUM

DATE: October 22, 2013

TO: Chairman Espich and the Owosso Parks and Recreation Commission

FROM: Adam Zettel, AICP

RE: Parks & Recreation Commission Meeting: October 28, 2013

The Parks & Recreation Commission shall convene at 6:00pm on Monday, October 28, 2013 in the city council chambers of city hall. This is a regular meeting, and there will be a planning commission meeting following this meeting at 7:00 p.m.

We will have our ongoing slate of updates related to the disc golf course, the spray pad, and Bentley Park. This is a pretty slow time of year for parks as things wind down and the preparations for the next season have not officially begun. In November or December, we will look to submit our ‘wish’ list to the city council based upon the five year park plan prioritization. This will also function as our 2014 action plan and include ongoing volunteer efforts and other projects that are ongoing or have potential. Examples include disc golf and Arbor Day events.

If you have any other updates or new information before the meeting, please send it along to myself and the commission. Call me on my cell phone to reach me at 989.890.1394. **Please RSVP! See you on the 28th!**

**Minutes
Regular Meeting of the Parks & Recreation Commission
Council Chambers, City Hall
August 26, 2013 – 6 p.m.**

The meeting was called to order at 6:03 p.m. by Chairman Espich.

Pledge of Allegiance: The Pledge of Allegiance was recited by all in attendance.

Roll Call was taken by Recording Secretary Marty Stinson.

Members Present: Chairman Michael Espich; Commissioners Tim Alderman; Nikki Hathaway and Kristen Woodbury.

Members Absent: Vice-Chair Jeff Selbig.

Others Present: Adam Zettel, Assistant City Manager and Director of Community Development; Carol Soule, Shiawassee Community Foundation. Mr. Paul Early arrived 6:07 p.m.

Approve Agenda for August 26, 2013:

A motion to approve the agenda with the addition of Business Item # 1 – Presentation by Carol Soule from the Shiawassee Community Foundation and to strike Item # 4, was made by Commissioner Hathaway and supported by Commissioner Alderman.

Ayes: all. Motion carried.

Approve Minutes from July 22, 2013 meeting:

A motion to approve the minutes from the July 22, 2013 meeting was made by Commissioner Hathaway and supported by Commissioner Alderman.

Ayes: all. Motion carried.

Public Comments: None.

Communications:

1. Staff memorandum
2. July 22, 2013 minutes

Business:

1. Carol Soule, Executive Director, Shiawassee Community Foundation.

Ms. Carol Soule, Executive Director of the Shiawassee Community Foundation distributed a statement and folder from the Foundation. She administers about \$5 million and each fund is per the original donor requests. They will handle the funds for the Disc Golf as an Agency Fund – she reviewed the procedure. Disc Golf Course money is all spendable funds – Paul Schluckebier is the manager.

2. The Splash Pad.

Per Mr. Zettel, this is still a work in progress. The city will do the sidewalks. All the materials have been paid for. Water and electric needs to be run yet. There are many different professional volunteers and they have had to be coordinated. This is a very big undertaking and there are over runs with a second spray pad. Mr. Paul Early noted the delay in the first half was the trenching. Right now they are waiting

on the completion of the trenching. They also had to hook up final electrical and plumbing. The kits lacked all of the plastic plumbing so we had to buy those. The DEQ requires extra ultraviolet lighting – none of that wiring was part of the kit. The best estimate is that \$3-4,000 range to finish it up.

David from Nash Nursery will be brining in cobblestone rocks to keep kids on the sidewalks and avoid grass mowing – this maybe an extra cost.

Commissioner Alderman said this has been a great project and applauds Mr. Early for the efforts and his passion.

Mr. Early suggested cameras that go to city hall for the splash pad, bathrooms, and tennis courts for surveillance. Commissioner Alderman hopes that it can be illuminated first. Chairman Espich suggests that signs be installed that express vandalism will not be tolerated and will be prosecuted to the extent of the law.

3. Disc Golf Course.

Mr. Early commented that disc golf is a great addition and appreciates the support of the city. Chairman Espich stated that yesterday was the park build. The city provided materials and water and city workers. He thanked the city for their efforts. There was a lot of man labor. Food was donated from Val's Pizza and Domino's.

Commissioner Hathaway showed pictures of the sample Michigan shaped tee pad with six completed at this point in the Rosevear Park.

4. Bentley Park Improvements

Mostly completed; trees to be planted; some painting to be done. The doors were tampered with and there will be a camera in that area around the bathrooms. Police may unlock them in the morning and lock them in the evening; it may vary depending on the weather. If it's severe, we may have to use the key only when the pavilion is rented.

Chairman Espich went back to Item # 1 and suggested it be recommended to the Council.

Commissioner Hathaway suggested that Mr. Zettel recommends project by project; and possible additional money for the splash pad.

Adjournment:

A motion to adjourn the meeting was made by Commissioner Alderman and was supported by Commissioner Hathaway. The meeting adjourned at 6:55 p.m.

Ayes: all. Motion carried.

Adam Zettel, Secretary

mms

Minutes
Regular Meeting of the Parks & Recreation Commission
Council Chambers, City Hall
September 23, 2013 – 6 p.m.

The meeting was called to order at 6:15 p.m. by Chairman Espich.

Roll Call was taken by Recording Secretary Marty Stinson.

Members Present: Chairman Michael Espich; Commissioner Tim Alderman.

Members Absent: Vice-Chair Jeff Selbig, Nikki Hathaway and Kristen Woodbury.

Others Present: Adam Zettel, Assistant City Manager and Director of Community Development; Sherri Chavora, Scarecrows in the Park; and Mr. Paul Early, Playscape.

Quorum was not met. Meeting was not held

Adam Zettel, Secretary

mms